

Roadmap to Pandemic Operations

Historic

Public Hours



Clerk's Offices are open Monday-Friday from 8:00 a.m. to 12:00 p.m. (lobby and phone).

Face coverings and social distancing required.

Restricted Access



Access to the courthouse is restricted to parties & attorneys appearing on a case, filing an emergency or ex parte document, other authorized persons, as determined by statute or judicial order.

Emergency Filings:

- Domestic Violence Restraining Order
- Renewal of Domestic Violence Restraining Order
- Proof of Service of a Domestic Violence Restraining Order
- Request for Orders asking for Emergency Orders
- New filings (only when filed with a request for temporary orders)
- Hague Convention Matters

Face coverings and social distancing required at all times.

Filing & Service Alternatives



Restrictions for filing in-person are in effect. All non-emergency filings must be filed by drop box, mail, fax, or Turbo Court. Requests for copies must be submitted in writing by mail, fax or drop box.

Courtroom Calendars



Calendared matters will continue with modified calendars & staggered hearings to practice social distancing. Telephonic appearances are highly encouraged and may be scheduled using Court Call or by contacting the courtroom directly. Only individuals and attorneys appearing on a case will be allowed into the courtroom.

Self-help Services

Online services are available
<https://dash.sb-court.org/en-US/>

Some in-person services are available and vary. For times, dates and locations visit www.sb-court.org/self-help